## **UEC (Tokyo) Student Exchange Program**

Japanese University Studies in Science & Technology (JUSST)

Host University	The University of Electro-Communications (Tokyo, Japan)
Program name	Japanese University Studies in Science & Technology (JUSST Program)
JUSST Program Coordinator	Dr. CHOO Cheow Keong (Associate professor) jusst@fedu.uec.ac.jp
Office address (where to send the application documents)	UEC Office for "JUSST" Exchange Program The University of Electro-Communications 1-5-1 Chofugaoka, Chofu City, Tokyo 182-8585, Japan
Admission	✓ Fall semester or ✓ Spring semester
Maximum duration	2 semesters
JUSST program related website	http://www.fedu.uec.ac.jp/jusst
Maximum number of students can be accepted	1-2 students per semester ( subject to selection and student accommodation at UEC )
Application deadline	✓ May 15th (Fall semester entrance) ✓ November 15th (Spring semester entrance)
Date of Class begins and ends (duration of study)	✓ 1 <sup>st</sup> weekday Oct to 2 <sup>nd</sup> week Sep (2 semesters) ✓ 1 <sup>st</sup> weekday Apr to 2 <sup>nd</sup> week Mar (2 semesters)  *A few may enroll for the 1 <sup>st</sup> semester only
Course Offerings (Course list and description)	http://www.fedu.uec.ac.jp/tmp/JUSST-Courses.pdf http://www.fedu.uec.ac.jp/jusst/course-description
Required Application Documents	Please find the application forms at the following URL: http://www.fedu.uec.ac.jp/jusst/application  1. Form A (application form) 2. Form H (health certificate) 3. JASSO Scholarship Application (for applicant only) 4. Proof of English proficiency 5. Transcript of current academic record 6. Transcript already awarded academic record 7. Form SP (Study Plan ) 8. Form RP (for Graduate Student, Prospective Research Proposal) 9. Form R (Referee's Report)
	10. Certified copy of your passport 11. Certified copy of your student ID

Requirements for exchange students (Language proficiency, minimum GPA, school year, etc.)		<ol> <li>Video Letter #1 - 3 minutes with topic on your study/research background and current study activities at your home university</li> <li>Video Letter #2 - 3 minutes with topic on your motivation to apply our JUSST Program and on your future prospects and carrier relating your prospective experience in the JUSST Program</li> <li>4 recent ID/possport photos of applicant</li> <li>Have good grounding in the field of Informatics, Science or Engineering.</li> <li>Good academic record with an average score of 80% + (2.3+ out of GPA Scale 3.0, or 3.0+ out of GPA Scale 4.0, or 5.5+ out of GPA Scale 7.0)</li> <li>Applicant must be a 3rd or 4th year Undergraduate or Postgraduate at the time of enrollment</li> <li>English Language Proficiency is required, such as TOEFL iBT=79+, TOEFL PBT=550+, IELTS=6.5+, or equivalent.</li> </ol>
Dormitory	How to Apply?	UEC will apply on behalf of students
	Type?	Single room
	Guarantee?	Yes
	Cooking Allowed?	Yes
	Facilities?	Kitchen, shower, and toilet in room
	Furnished?	Desk, chair, and bed are provided
	<b>Dormitory Cost?</b>	About25,000 JPY per month (utility bills not included)
	Check-in Date?	<ul> <li>✓ 1<sup>st</sup> weekday of October (Fall semester)</li> <li>✓ 1<sup>st</sup> weekday of April (Spring semester)</li> </ul>
	Location	On Campus
	Website	http://www.fedu.uec.ac.jp/jusst/costs
Insurance	Required?	Yes
	Insurance Purchased from Home Country?	Not acceepted
	National and Student Insurance?	Total about 27,000 JPY per year.  National Insurance around 12,000 JPY Student Insurance around 15,000 JPY

Evaluation Method for each Course	Grade (scores) S (100%-90%) Excellent A (89%-80%) Good B (79%-70%) Fair C (69%-60%) Pass D (59%-0%) Failed
Number of Class hours per one Credit	1 credit = 15 hours / 1 semester (1 semester = 15 weeks)
Approximate settlement cost for the first month	<ul> <li>✓ Student Insurance fees 27,000 JPY (for a year)</li> <li>✓ Bedding set at around 10,000 JPY</li> <li>➤ Living expenses at around 100,000 JPY per month in Tokyo</li> </ul>
Pick up service	Date: 1st weekday of October (Fall semester) 1st weekday of April (Spring semester) Time: 7:00 to 17:00  The shuttle bus from Narita Airport to UEC is out of service at the moment. The UEC office will inform you about the transportation option accordingly.